



LETTER ORDER No. : LO24-00049

ANAHAW COCO FARM AND RESORT
INC.

214 Anahaw Compound, Sitio Catmon,
Brgy. San Isidro, Lipa City
Batangas

Date : May 30, 2024

Bidding No.: GSD-049-24

Date of Opening : May 29, 2024

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. _____
dated _____ subject to the Terms and Conditions enumerated below.

ITEM	QTY	UNIT	ARTICLES/DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	1	lot	Lease of Venue for the Conduct of Writeshop for NGPA *PR24-0461 *For the conduct of New Government Procurement Act (NGPA) Writeshop -NOA No. GSDPC-019-24 =====	173,000.00	173,000.00
Price Validity: 0 Calendar Days				Total Amount: Php	173,000.00

Place of Delivery :
214 Anahaw Compound, Sitio Catmon
Brgy. San Isidro, Lipa City, Batangas

Delivery Instruction :
On June 03-05, 2024

Certified Correct: **Signature Redacted**
ABIGAIL ANN O. ALICDAN-ESPERE
OIC, GSD

5/30/24
Date

FUNDS AVAILABLE Php 173,000.00

Signature Redacted
LADY LOU A. GIMENO
OIC Chief Accountant

APPROVED BY: **Signature Redacted**
PHILIP JOSEF T. VERA CRUZ
Director IV

5/30/24
Date

Supplier's copy received by **Signature Redacted**

Illuminada N. de Guzman
Signature Over name in print

May 30, 2024
Date Received

Lim Edgardo Jr. T.



NOTICE TO PROCEED

MS. ILUMINADA N. DE GUZMAN

Authorized Representative

ANAHAW COCO FARM AND RESORT INC.

214 Anahaw Compound, Sitio Catmon /
Brgy. San Isidro, Lipa City, Batangas

Dear **Ms. De Guzman**:

The attached Letter Order having been approved, notice is hereby given to **ANAHAW COCO FARM AND RESORT INC.** that performance on the **Lease of Venue for the Conduct of Writeshop for the New Government Procurement Act for the Procurement Service - Department of Budget and Management under GSD-049-24 (Lease of Venue)** shall commence effective on the date of receipt of this Notice:

LOT NO.	ITEM DESCRIPTION	QTY	TOTAL PRICE
1	Lease of Venue for the Conduct of Writeshop for NGPA	1 lot	P173,000.00
Amount in words: One Hundred Seventy-Three Thousand Pesos			

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions provided in the Letter Order/Contract and in accordance with the Delivery Schedule.

Please acknowledge receipt of this notice by signing on the space provided below.

Very truly yours,

Signature Redacted

ABIGAIL ANN O. ALICDAN - ESPERE

OIC - Division Chief, Human Resource Development Division

Date of receipt of this Notice:

May 30, 2024

Name of Authorized Representative:

Iluminada N. de Guzman

Signature of Authorized Representative:

Signature Redacted